

IN THE GENERAL COURT OF JUSTICE

COUNTY OF FORSYTH

CASE NUMBER \_\_\_\_\_ CVS \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF(S)

Vs.

**RESPONSE TO THE CIVIL SUPERIOR  
ADMINISTRATIVE NOTICE**

\_\_\_\_\_  
DEFENDANT(S)

**PLEASE NOTE: THERE WILL NOT BE AN ADMINISTRATIVE CALENDAR CALL TUESDAY, JANUARY 5, 2021.**

In lieu of the administrative calendar call, parties must submit their agreed trial dates via mail to: Cecelia J. Gordon, P.O. Box 20099, Winston-Salem, NC 27101-0099, email: [cecelia.j.gordon@nccourts.org](mailto:cecelia.j.gordon@nccourts.org) or fax 336-779-6335. **Deadline for submitting the response notice is no later than 5:00 pm on Monday, December 14, 2020.** Administrative notices received after the deadline will result in the Court peremptorily setting the trial date and any motion to continue will not be granted.

**ALL COUNSEL HAVE CONFERRED AND AGREED TO THE FOLLOWING DATES: []**

**Submitted by: Please check the appropriate box(s)**

**Counsel for Plaintiff(s)** \_\_\_\_\_

**Counsel for Defendant(s)** \_\_\_\_\_

**OTHER: Unrepresented Party** \_\_\_\_\_

Trial Date: 1. \_\_\_\_\_ 2. \_\_\_\_\_ Estimated length of Trial (days/weeks) \_\_\_\_\_

**Please indicate any relevant factors you would like for the Court to consider in setting this matter for trial the next administrative session.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**Please note: All jury trials will be held in Courtroom 6A only**  
**Civil cases will be peremptorily set for trial: January 18, February 1, February 22, March 01, March 29, April 05, April 26, May 03, May 24 and June 07, 2021**

**Non-Trial Week: June 14, 2021 – Superior Court Judges Conference**